

Mashpee Public Schools—Problem-Solving Protocol

School: _____ Grade-Level: _____ Date: _____
 FOCUS(Group/Student): _____ (Parent Notified: When: _____ By Whom: _____)
 Initiator of this Form: _____ Attendees: _____

Step 1: Define the Problem. Identify the Goal (*What is the goal?*)

GOAL:

Identify initial concern (What data raised concerns?)	
What is the desired replacement behavior?	
Using data, what is the current level of performance?	
Using data, what is the benchmark level?	
Using data, what is the peer performance?	
What is the gap?	

Step 2: Problem Analysis (*Why is the goal not occurring?*)

Generate multiple hypotheses addressing why the goal is not occurring.

HYPOTHESIS #1 I C E L <small>Instruction, Curriculum, Environment, Learner</small>	The goal is not occurring because . . .
Prediction If..., then...	
Relevant Data R I O T <small>Review, Interview, Observe, Test</small>	
Validated? Yes/No	

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HYPOTHESIS #2 I C E L <small>Instruction, Curriculum, Environment, Learner</small>	The goal is not occurring because . . .
Prediction If..., then...	
Relevant Data R I O T <small>Review, Interview, Observe, Test</small>	
Validated? Yes/No	
HYPOTHESIS #3 I C E L <small>Instruction, Curriculum, Environment, Learner</small>	The goal is not occurring because . . .
Prediction If..., then...	
Relevant Data R I O T <small>Review, Interview, Observe, Test</small>	
Validated? Yes/No	

Step 3: Plan Development (*What are we going to do about it?*)

Description of Intervention & Expected Outcomes	Tier: 1	2	3
Implementation Frequency (How often): Amount of Time (Duration): When: Who:			
Support Who: How Often: Description/Type:			
Data Collection Type: Frequency: Review Dates: Expected Performance on Review Dates: Responsible Party:			

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Step 4: Evaluate Response to Instruction & Intervention (*Did it work?*)

Review/Evaluation of Progress (Date: _____)

Data:

Is the Response to Instruction/Intervention:	1. Positive	2. Questionable	3. Poor
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1. If Response to Instruction/Intervention is *POSITIVE*:

A) Continue current instructional supports	B) Adjust goal upward	C) Fade supports
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Comments/Actions:

2. If Response to Instruction/Intervention is *QUESTIONABLE*:

Was the intervention/instruction implemented as planned? **YES** **NO**

a. If **NO**—What strategies will be utilized to increase implementation?

b. If **YES**—Should intervention intensity be increased? **YES** **NO**

Comments/Actions:

3. If Response to Instruction/Intervention is *POOR*:

Was the intervention/instruction implemented as planned? **YES** **NO**

a. If **NO**—What strategies will be utilized to increase implementation?

b. If **YES**—Was instruction/intervention aligned with the verified hypothesis, or is there other aligned instruction/intervention to consider?

c. Are there other hypotheses to consider?

d. Was the problem identified correctly?

Comments/Actions:

Schedule
SLBT
Meeting ☐
Date: _____